



Porter

AVE is experiencing rapid growth with acquisitions and new constructions in Northern New Jersey, the Greater Philadelphia Area and the East Bay Area of California. We are looking for A+ players who want to grow with us.

We are currently seeking a Porter for our flexible-stay community. This important team member must approach the property and business with a professional and positive attitude at all times.

An AVE community is not your typical rental community. We specialize in flexible-stay accommodations that offer a unique lifestyle for business travelers, chic renters, and those whose life is in transition. We offer fully furnished corporate suites and unfurnished rental residences with unparalleled business and resort amenities and Resident Services.

AVE is owned and operated by Korman Communities. The Korman family has been breaking barriers in the apartment industry since it pioneered the furnished apartment in the United States at The Plaza in Philadelphia in the 1960s. Our brand has a solid reputation of creativity, integrity, market savvy and proven performance in the real estate and investment arenas.

Job Description

The position is responsible for maintaining AVE Brand Standards of cleanliness and presentation, while creating a positive, safe and organized work environment.

- Clean designated assigned common areas. This includes but is not limited to sweeping, mopping, vacuuming floors, dusting, polishing furniture, cleaning glass, etc.
- Troubleshoot/repair resident service requests. This includes but is not limited to appliance repair, HVAC repair, plumbing and electrical.
- Maintain property exterior maintenance and presentation. This includes but is not limited to watering flowers, leaf clean up, cleanliness of breezeways, trash pick-up, etc.
- Assist maintenance with suite turn over and work requests. This includes but not limited to changing light bulbs, painting, caulking, shampooing carpet, furniture placement, replacing HVAC filters, etc.
- Maintenance Coverage after hours (as needed) - execute on call rotation schedule to handle service requests outside of normal business hours.
- Property Emergencies – responsible for emergencies that may arise outside of normal business hours. I.e. flood, fire, power loss, etc.
- Snow Removal – responsible to make sure property is always clear and accessible during snow falls.

Job Requirements

These are the minimum qualifications you need to be considered:

- Minimum of one to two years of maintenance and/or janitorial experience.
- Demonstrated strong guest service skills.
- Demonstrated energetic, self-motivating and "can do" positive attitude.
- High-level cleanliness and presentation standards.

Company Culture

AVE is a division of Korman Communities. For more than 100 years, our fourth-generation, family-owned-and-operated company has been providing seamless living, exceptional service, and unparalleled amenities at our sophisticated communities. We recognize our most important asset is our team members. We provide the opportunity to achieve success and excel within our continuously expanding company. We commit to team members who embrace our values and promote our reputation for excellence.

The Perks

- A competitive salary plus incentive package.
- A comprehensive benefits package including PTO, medical, vision, dental, and 401k.
- A fun, positive work environment.
- Growth opportunities. We're growing and you'll grow with us, if you prove to be a valuable member of our team.

Please feel free to submit your resume directly to averesumes@aveliving.com for further review and consideration for this position. For other questions regarding available career opportunities with AVE, please contact Director of Talent Acquisition, Jamie Capodiferro at jcapodiferro@aveliving.com or 610-389-1698.

Visit our website at www.aveliving.com.